



## IST Money Matters – First Wave

This document outlines the payment options and schedule for members of the IST. It also gives details of how to pay and what is included in each option. It supersedes the previous version of this document circulated prior to the selection events. We are keen to offer as much flexibility as possible to members of the IST and to this end we have provided two travel options

All fees have a “no more than” value. This means they will not rise above the amount stated here. Although we can make no promises at this stage, we are making every effort to reduce the fee. If this happens, the reduction will be reflected in the final payment

**Option A – With transport - £1350**

**Option B – Without transport - £1000**

### Deciding on Your Option

No decision about these options is needed now. We understand that some people may need some time to make this call. However, we will ask you to make a decision in the following manner:

1. Once we have received your deposit, we will send you an IST Welcome Pack via email. This will include a guide to online IST registration.
2. When you register you will be asked to give an indication of whether you want Option A or Option B. However, this will not be binding and you will be able to change it later.
3. You will need to make a final decision by Sunday 11<sup>th</sup> July. This is one week after the IST Gathering at Walesby, giving people an opportunity to discuss options at this event. The information you have provided by 11<sup>th</sup> July will be taken as read.

### IST Payment Schedule

The following table outlines the schedule of payment for IST members. Note that for the balance of payments for option A, applicants are required to pay just £250 by 31<sup>st</sup> July as opposed to £300 as previously advertised. This is to be accounted for by a payment of £350 in October, rather than £300 previously advertised.

Instalment	Deadline	Option A	Option B
1	Within two weeks of an offer	£100	£100
2	31 <sup>st</sup> July 2010	£250	£250
3	31 <sup>st</sup> October 2010	£350	£0
4	31 <sup>st</sup> December 2010	£300	£300
5	31 <sup>st</sup> March 2011	Balance	Balance
Total	Not more than	£1350	£1000

## How to Pay

IST payments can be made in one of two ways:

1. Send a cheque, payable to “The Scout Association” to:

UK Contingents  
The Scout Association  
Gilwell Park  
Chingford  
London  
E4 7QW

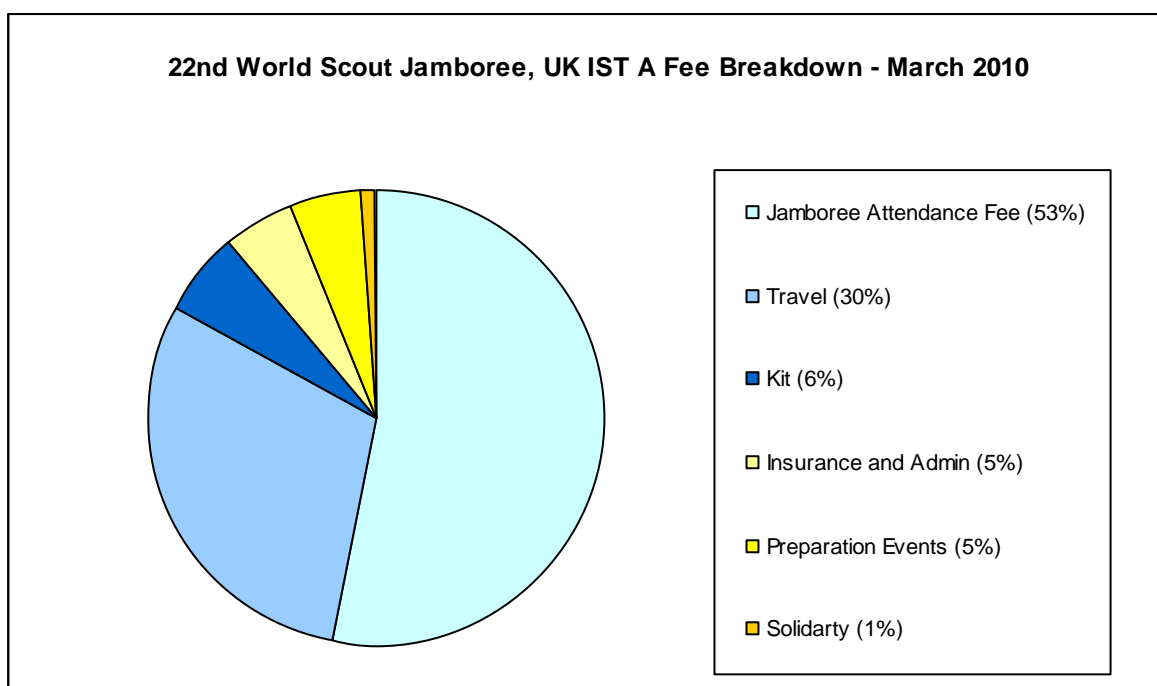
If you are sending a cheque you must write the name or names of IST members it relates to on the back. This will ensure that we allocate your payment correctly.

2. Pay online using a credit or debit card using The Scout Association’s Information Centre Catalogue. This is available here: <http://www.sbuk.org.uk/info.centre/catalog.php?cat=257>.
  - If you are making a payment on behalf of one or more IST members, please include the name of the IST member(s) in the “Name” box at the checkout, rather than your own. This will ensure the payment is allocated to the correct individual
  - You will have an opportunity to include the cardholder’s name later when you enter the card number and complete the transaction.

## Option A – What is included

Option A is for those not wishing to arrange their own transport. This option will provide peace of mind and ease of travel. We will arrange return plane tickets from a regional UK domestic or international airport to Scandinavia and return transfers to the Jamboree. However, the dates and times of travel will be restricted and we will not be able to negotiate on them.

The following chart gives an indicative breakdown of how the UK IST fee for option A is to be allocated. Please note that this is subject to change and we are working hard to reduce our costs and thereby lower the Participant fee. It should be noted that whilst only a small proportion of this fee goes to support participants from overseas directly, a significant percentage of the Jamboree attendance fee is used to lower the cost for those less fortunate than ourselves. At this stage we cannot put a value on exactly how much.



**Expected Dates of Travel:**

- 25<sup>th</sup> July 2011: Leave the UK, Transfer to the World Scout Jamboree
- 8<sup>th</sup> August 2011: Leave the World Scout Jamboree, return to the original UK airport.

These dates and details are subject to change, but travel is unlikely to happen before 23<sup>rd</sup> July.

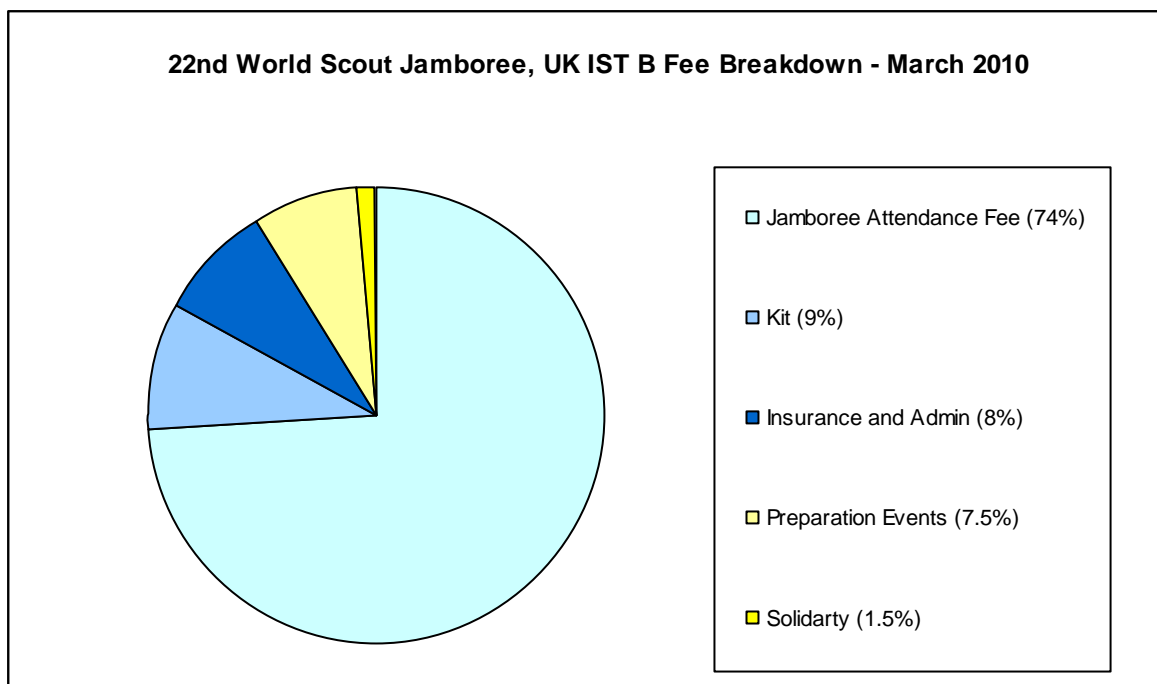
**Included in Option A:**

- Transportation from a local UK domestic or international airport to Scandinavia
- Transfers to the 22<sup>nd</sup> World Scout Jamboree
- World Scout Jamboree Event Fee entitling an individual to attend the Jamboree as a member of the International Service Team.
- Return flights and transfers to the original UK airport
- Travel insurance for the event duration and build up (full details TBC)
- The UK Contingent kit package
- Attendance at the IST gathering in July 2010
- Attendance at the all adults preparation event in the UK in 2011

**Option B – What is included**

For many, travelling to Sweden will be a project in itself. Option B allows IST members the flexibility to pay a lower fee and arrive at one of three Jamboree entrance points under their own steam. They will need to arrive at one of the Jamboree entry points on 25<sup>th</sup> July and leave on 8<sup>th</sup> August 2011. Travel is the responsibility of individuals, but we may ask you to confirm it with us in advance to help with planning. Details of how to do this will be made available in due course.

To complement the chart above, the following gives an indicative breakdown of how the UK IST fee for option B is to be allocated.



### Jamboree Entry and Departure Points:

- Copenhagen Airport
- Kristianstad Railway Station
- Jamboree check in area, near the site

### Dates of Travel:

- 25<sup>th</sup> July 2011: Arrive at Jamboree point of entry
- 8<sup>th</sup> August 2011: Leave from Jamboree point of departure

### Included in Option B:

- World Scout Jamboree Event Fee entitling an individual to attend the Jamboree as a member of the International service team.
- Travel insurance for the duration of the event and build up (full details TBC)
- The UK Contingent kit package
- Attendance at the all adults preparation event in the UK in 2011

### What if people drop out?

If individuals withdraw from the IST, the following refund policy shall apply in all cases.

- The first instalment (deposit) is non-refundable
- Cancellations which occur on or before 31<sup>st</sup> August 2010 will be subject to a 35% refund of the amount paid to date (minus the first instalment of £100 per head).
- Cancellations which occur after 31<sup>st</sup> August 2010 and on or before 31<sup>st</sup> December 2010 will be subject to a 20% refund of the amount paid to date (minus the first instalment of £100 per head).
- Cancellations made on or after 1<sup>st</sup> January 2011 will not be subject to any refund.

N.B. Some refunds may not be paid until after the Jamboree.

### Late Payment

In respect of any fees outstanding and due for more than one month, The Scout Association reserves the right to charge an additional fee of 5% of the amount outstanding.

### ... And Finally

The payment schedule and refund policy are based on the need to provide outgoing payments to the Jamboree organisers, travel companies, kit suppliers and others. We thank you for your support and understanding in this matter and wish you all the best for your event preparations. Advice on bursaries for IST is available online at: <http://www.ukcontingent.org.uk/ist>.